



Position Description

Title: Supervisor – Clinical Supervisor		
FLSA Class: Salary Non-Exempt	EEO Category: First Mid-Level Officials and managers	WC Class: 8861
Job Title #130005	Salary Grade:	Purchase authority: I
Date Approved: April 9, 209		
Revision Date:	Job Class: Residential	
Revision	Licensure: LPC or LCSW	

Purpose of Position

The Clinical Services Supervisor provides clinical supervision and support to a team of therapists and case managers and coordinates the clinical and case management services for an assigned group of students and/or residential clients. This position reports to the Associate Director of Clinical Services.

Major Duties (*Essential Element)

- Supervise the job duties of the employees in the Clinical Services department. *
- Coordinate efficient use of clinical team to meet treatment plan and IEP requirements of GREAT CIRCLE clients. *
- Supervise clinical service team to have timely and accurate communication with all agencies and parents on the current progress of each resident's treatment progress. *
- Lead clinical service team meetings and participate in other client and/or student related treatment staffings. *
- Direct the Clinical service team to meet clinical assessment guidelines. *
- Provide clinical consultation on best practices in case conceptualization and treatment planning. *
- Ensure clinical teams meet productivity expectations. *
- Provide crisis intervention backup-support to Program staff. *

- Provide support, consultation, and problem-solving assistance to Program staff on an ongoing basis. *
- Provide clinical services.
- Other duties as needed for the betterment of Great Circle.

Competencies

- Leadership – possesses leadership skills and behaviors that contribute to superior performance; effectively manages change, problem solving, decision making, managing work load
- Judgment – ability to make thoughtful decisions in a timely and confident manner
- Execution & Results – ability to adapt to change, effectively cope with the unexpected, systematically problem solve, follow-through and ensure accuracy
- Customer Focus – properly interacts with others, the ability to work independently or with a team, ethically minded
- Motivation & Work Ethic – demonstrates personal integrity by operating in an accountable, reliable, and respectful manner.

Required Education and Experience

- Master's degree in Social Work, Counseling, Psychology or related behavior health field
- Licensed Professional Counselor (LPC) or Licensed Clinical Social Worker (LCSW)
- Five years of professional clinical experience in a behavioral health, school or similar setting
- Two years' supervisory experience
- Possess a current, valid driver's license and meet the Great Circle requirements for insurance

Preferred Education and Experience

- Experience working with children and families in a trauma informed setting

Qualifications

- Good driving record and ability to obtain Class E and CDL driver's license within 2 weeks.
- Ability to work evenings, weekends and holidays.
- Communicate effectively. Ability to problem-solve difficult situations. Have compassion and empathy for others.
- Be able to understand different cultures and ideas. Cultural competency.
- Understanding of family dynamics and child development. Ability to multitask.

Working Conditions

Residential treatment environment. Some exposure to noise.

Physical Demands

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This person must be able to sit or stand at a personal computer for a reasonable length of time typing and reading. This person must be able to see, hear, speak, walk, and sit. Must be able to use hands and fingers to handle or feel objects, tools, or controls; reach with hands and arms; stoop, kneel, crouch, or crawl. Vision abilities required for this job include close vision, distance vision, peripheral vision, depth perceptions, and the ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Budget Responsibility

Yes

Supervisory Responsibility

yes

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee printed name: _____ Date: _____

Employee signature: _____