



Position Description

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| Title: Regulation Coach | | |
| FLSA Class: Non-Exempt | EEO Category: Service workers | WC Class: 8861 |
| Job Title # 070007 | Salary Grade: | |
| Date Approved: January 16, 2018 | | |
| Revision Date: March 1, 2019 | Job Class: Education | |
| Revision: | Purchasing Level: 0 | |

Purpose of Position

The Regulation Coach is responsible for the Regulation Room- a place to help the brain and body discover peace. By executing the regulation plan, clients are provided opportunity to develop self-regulation skills and manage stress in a healthy way.

Major Duties (*Essential Element)

- Provides technical assistance to enhance program design and implementation for clients with complex needs related to programming, behavior, communication and socialization in an educational setting.
- Provides consultation and coaching support for staff in planning and implementing regulation plans.
- Accumulates and disseminates information about new developments in areas that support client's regulation and leads to successful participation in programming.
- Execute timely regulation plans of clients that have a completed Metric or Mini-Metric.
- Support staff in understanding what tools successfully aid in regulation of clients by providing consultation and modeling.
- Act as an ambassador of trauma-informed care in the education and residential programs by collaborating with the TIS team and NM trained professionals to embed practices into the programs.
- Participate in on-going consultation and coaching with a NME Trainer and other Regulation Coaches.
- Model a trauma informed approach with clients
- Other duties as needed for the betterment of Great Circle

Working Conditions

Office, school or residential environment. Working environment generally favorable. Exposure to noise.

Physical Demands

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This person must be able to sit or stand at a personal computer for a reasonable length of time typing and reading. The position requires constant sitting, listening and talking. The position requires occasional walking, use of hands to handle or feel, climb, balance, stoop, kneel or crawling tasting or smelling as well as lifting up to 25 pounds. This position occasionally lifts up to 100 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Budget Responsibility

None

Supervisory Responsibility

None

Qualifications

- Possess a current, valid MO class E driver's license and meet the Great Circle requirements for driver's insurance
- Strong communication, interpersonal, and computer skills
- Demonstrated ability to read, write, speak, and understand the English language proficiently
- Ability to maintain absolute confidentiality in all transactions and communications

Required Education and Experience

High school diploma or GED equivalent

Experience in a TA role or similar, familiarity with the children with trauma history or sensitized stress response system. Completion of Trauma 101, 201 and 301 at Great Circle.

Preferred Education and Experience

Experience working with children and families in a trauma informed environment. Completion of or participation in the NM Advanced Learning training track.

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee printed name: _____ Date: _____

Employee signature: _____

