



Position Description

Title: Fostering Futures Parent Educator		
FLSA Class: Exempt	EEO Category: Service Worker	WC Class: 8861
Job Title # 201046	Salary Grade:	Grant Funded: Yes
Date Approved: June 8, 2017		
Revision Date:	Job Class: Home and Community Based Services	
Revision:	Purchasing Level: 0	

Purpose of Position

This Fostering Futures Parent Educator position is responsible for providing individual and/or group based parent education and support to address issues that could lead to disruptions in the placement and/or in a school setting to children that demonstrate a high involvement need to maintain placement. This position also holds a caseload of children when parenting referrals are low. This exempt position is supervised by the Fostering Futures Program Supervisor.

Major Duties (*Essential Element)

- Comply with billing expectations for the counseling, case management and psychoeducation requirements of the program*
- Operates in accordance with contractual obligations and Great Circle quality standards
- Functions within Agency's policies and procedures*
- Works to help children and families achieve timely permanency*
- Resolves case issues and complaints*
- Operates within service budget
- Provides complete timely documentation as required

Working Conditions

Office, Justice Center or home environment. Lighting and temperature adequate. Exposure to dust, elements, and various home environments.

Physical Demands

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This person must be able to sit or stand at a personal computer for a reasonable length of time typing and reading. The position requires constant listening and hearing as well as talking and lifting up to 10 pounds. This position requires frequently lifting up to 25 pounds

and occasional standing, walking, use of hands to handle or feel, climb or balance, stoop, kneel or crawling, tasting or smelling, as well as lifting up to 100 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Budget Responsibility

None

Supervisory Responsibility

None

Qualifications

Strong communication, interpersonal, and MS Office Suite skills and possess a current, valid driver's license and meet Great Circle's requirements for insurance.

Required Education and Experience

- Master's degree in Human services or related field.
- Two years' experience working with children and families
- Possess a current, valid driver's license and meet the Great Circle requirements for insurance

Preferred Education and Experience

- Licensed: LCSW, LMSW, PLPC, LPC or LMFT
- Experience with reunification

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee printed name: _____ Date: _____

Employee signature: _____